



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

November 03, 2020, 6:00 PM

ATTENTION: Protecting the public, our partners, and our staff are of the utmost importance. Due to recent health concerns with the novel Corona-virus, the Park Board has decided to host the meeting Online via Zoom. In accordance with the Governor's Stay at Home Order issued on March 23, 2020, the public is strongly encouraged to participate via teleconference. You can join the zoom meeting for the study session and regular meeting by using the Meeting ID: 818 3658 2160 Password: PenMet1103 or call in at +1 253-215-8782 Password: 5247345402 Meeting agendas can be accessed online at PenMetParks.org. Citizen Comments can be emailed to admin@penmetparks.org by November 2, 2020 at 5:00 PM and will be read at the meeting.

Call to Order: The meeting was called to order by Commissioner Hill at 6:00 PM

Commissioners Present:

Maryellen (Missy) Hill
Kurt Grimmer
Amanda Babich
Laurel Kingsbury
Steve Nixon

Outside Staff:

Ally Bujacich

Staff:

Hunter George
Elaine Sorensen
Stacie Snuffin
Chuck Cuzzetto
Kelly Darling
Ed Lewis

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments N/A

ITEM 3 Presentations

3a. Interim Executive Director's Report

Interim Executive Director, Hunter George introduced himself and reported that a revised budget schedule for PenMet's Preliminary 2021 Budget was discussed in the earlier study session. George reported on the success of the Truck or Treat Event that PenMet hosted at Peninsula Gardens on October 30, 2020.

3b. President's Report

President Hill reported that Interim Executive Director, Hunter George was on day four with PenMet Parks. She also reported that she and George had been busy doing some onboarding with staff. She reported that she and Commissioner Babich have been working with the CRC Project



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Manager, Ally Bujacich on the CRC Project progress and that the Board and staff have been having a discussion regarding the 2021 budget.

ITEM 4 Consent Agenda

Commissioner Nixon made a motion to approve the consent agenda, seconded by Commissioner Grimmer. The consent agenda was approved with a 5-0 vote with a discussed amendment to be made to the minutes.

4a. Approval of Minutes

10/06/2020 Study Session and Regular Minutes. 10/10/2020 and 10/15/2020 Special Meeting Minutes, 10/20/2020 Study Session and Regular Minutes

4b. Approval of Vouchers

\$63,945.50 Reference Number: V2020-522-543
\$82,188.65 Reference Number: V2020-544-551

ITEM 5 Unfinished Business

5a. CRC Project Update

CRC Project Manager, Ally Bujacich gave an update on the progress for the CRC Project Programming and Design Phase. She reported that there will be a CRC Steering Committee meeting the following week and gave a brief overview of the phase schedule. Bujacich and Commissioner Grimmer had a discussion regarding the size of construction for the CRC project in this phase.

ITEM 6 New Business: None

ITEM 7 Committee Reports

7a. CRC Finance

Commissioner Nixon reported that the Finance Committee had not met since the last Board meeting and they are working on scheduling the next meeting. Commissioner Kingsbury requested that the committee get a meeting scheduled for the following week.

7b. CRC Marketing

Commissioner Grimmer reported that the Marketing Committee have rescheduled their committee meeting and gave an update on the Fundraising Feasibility Study for the CRC including a schedule for the study.

7c. CRC Operations

Commissioner Babich reported that the CRC Operations Committee had



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received a draft Performa from John Barnholt with BRS, PenMet's CRC Architectural Design Firm, and that the committee is waiting on some internal numbers to complete the final draft.

ITEM 8 Comments by Board

Commissioner Grimmer commented on the Trunk or Treat event that was held on October 30, 2020 and complemented the PenMet staff on the job they did putting it on.

ITEM 9 Next Board Meetings

Tues., November 17, 2020 (Study and Regular) Via Zoom or Teleconference
TBD 4:00 or 5:00 PM

ITEM 10 Executive Session: None

ITEM 11 Adjournment Commissioner Hill adjourned the meeting at 6:15 pm

APPROVED BY THE BOARD ON: _____



President



Clerk

